



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

8 December 2021

Dear Councillor

I write to summon you to the **Meeting of the Town Vision Sub Committee** to be held at the Guildhall on **Tuesday 14th December 2021 at 6.30 pm.**

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

A handwritten signature in black ink, appearing to read 'C. Cook', with a flourish at the end.

C Cook
Locum Town Clerk

To Councillors:

R Bickford R Bullock S Gillies (Chairman) M Griffiths S Martin S Miller J Peggs (Vice-Chairman) D Yates	All other Councillors for information
--	---------------------------------------

Agenda

1. Health and Safety Announcements
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. Locum Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
5. To consider Risk Management reports as may be received
6. Budgets and Finance
7. To receive and approve the minutes of the Town Centre Vision Sub Committee held on Thursday 25th February 2021 and Thursday 2nd December 2021 as a true and correct record. (Pages 4 - 9)
8. To receive the notes of the Town Team meetings held on Thursday 18th March 2021, Monday 11th October 2021, Monday 25th October 2021 and Thursday 25th November 2021 (Pages 10 - 16)
9. To receive and note the Town Team Terms of Reference (Pages 17 - 19)
10. 20's Plenty for Cornwall Global Road Safety Week
(Pursuant to FTC held on 3.06.21 minute nr. 72/21/22f & FTC held on 1.07.21 minute nr. 116/21/22a)
11. To re-establish and set Saltash Town Council Priority Setting Processes (Pages 20 - 23)
(Pursuant to FTC held on 2.09.21 minute nr. 190/21/22 and P&F held on 9.11.21 minute nr. 113/21/22)
12. To consider Community Consultation for the Town Vision
13. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

14. To consider any items referred from the main part of the agenda
15. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
16. To consider urgent non-financial items at the discretion of the Chairman.
17. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting: To be confirmed.

P&F Committee - Town Vision Sub Committee
Saltash Town Council
As at 8th December 2021

Account	Actual Received/ Spend 2020/21	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2021/22	Budget 2021/22	Actual Received/Spend YTD 2021/22	Actual Funds To Receive/ Available to Date 2021/22	Notes
Operating Expenditure							
P&F Town Vision Expenditure							
6226 PR Town Centre Vision Sub Committee	0	0	10,000	0	0	10,000	
Total P&F Town Vision Expenditure	0	0	10,000	0	0	10,000	
Total Operating Expenditure	0	0	10,000	0	0	10,000	
Operating Surplus/ (Deficit)	0	0	(10,000)	0	0	(10,000)	

Notes
£10,000 vired from 2020/21 Town Vision Budget to 2021/22 Town Vision Budget

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Town Centre Vision Sub Committee held on the virtual platform Zoom on Thursday 25th February 2021 at 6.00 p.m.

PRESENT: Councillors R Bickford, J Dent, S Gillies - Chairman, S Martin, S Miller, J Peggs – Vice Chairman, D Yates.

ALSO PRESENT: Councillors G Challen and R Bullock, D Holley – Cornwall Councillor, R Lane – Town Clerk, S Burrows – Assistant Town Clerk, D Joyce – Administration Officer.

APOLOGIES: Councillors M Fox, A Pinckney.

61/20/21 ANNOUNCEMENTS

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all person's present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

62/20/21 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

63/20/21 DECLARATIONS OF INTEREST

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None.

c. To consider dispensations required.

None.

64/20/21 QUESTIONS FROM THE PUBLIC

None.

65/20/21 TO NOTE AND RECEIVE THE MINUTES FROM THE TOWN CENTRE VISION SUB COMMITTEE HELD ON 28TH JANUARY 2021 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website.

It was proposed by Councillor Gillies, seconded by Councillor Peggs and **RESOLVED** that the minutes of the Town Centre Vision Sub Committee held on 28th January 2021 as a true and correct record.

The minutes will be signed upon the return to the Guildhall and made available upon request.

66/20/21 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED

No Report.

67/20/21 BUDGETS AND FINANCE

No Report.

68/20/21 TO RATIFY THE COVID-19 DELEGATED DECISION REGISTER

None.

69/20/21 TO CONSIDER AND RECOMMEND THE SUB COMMITTEE'S TERMS OF REFERENCE TO FULL COUNCIL FOR APPROVAL

It was proposed by Councillor Gillies, seconded by Councillor Yates and **RESOLVED** to amend item 3 to the following:

3. To co-ordinate and implement Saltash Town Council activities of the provisions of services within the town.

After further consideration by Members it was proposed by Councillor Gilles, seconded by Councillor Miller and **RESOLVED** that the Chairman works in conjunction with Members to revisit and amend the Terms of Reference to reflect the evolution of established partnerships reporting back at the next Town Centre Vision meeting.

70/20/21 **TO CONSIDER AND APPROVE THE TOWN TEAMS TERMS OF REFERENCE**

It was proposed by Councillor Gillies, seconded by Councillor Peggs and **RESOLVED** to:

1. Defer the Terms of Reference for further review to the Town Teams
2. Recommend deletion of item 4 of the Terms of Reference
3. Request further strengthening of engagement and consultations with partners and members of the public
4. Request the Town Teams make their meeting notes more widely available to Saltash Town Council as a public document
5. Recommend to Full Council to receive and note the revised Terms of Reference at the next meeting to be held on 4th March 2021.

Councillor Bickford left the meeting.

71/20/21 **TO NOTE AND CONSIDER FURTHER REOPENING HIGH STREET SAFETY FUND OPPORTUNITIES, EXTENSION OF DATE, AND ANY PROPOSALS.**

Members were informed of the extended deadline of the 30th June 2021 for further funding for the reopening of the high street safety fund.

It was proposed by Councillor Gillies, seconded by Councillor Martin and **RESOLVED** to give delegated authority to Councillors Peggs, Martin and Lennox-Boyd in conjunction with the Service Delivery Manager to identify, determine and procure further safety items to assist in the reopening of the high street following the recent changes outlined in the Government Roadmap.

Councillor Bickford returned to the meeting.

72/20/21 **TO RECEIVE THE NOTES FROM THE TOWN VITALITY FUNDING WORKING PARTY.**

It was **RESOLVED** to note.

73/20/21 **TO CONSIDER AND RECOMMEND THE TOWN VITALITY FUNDING APPLICATION TO FULL COUNCIL FOR APPROVAL**

It was proposed by Councillor Gillies, seconded by Councillor Peggs and resolved to **RECOMMEND** to Full Council to be held on Thursday 4th March 2021:

1. To receive, consider and approve the submission of the Town Vitality Funding application subject to this Sub Committee recommendations to the Working Party and Town Teams as listed in minute number 70/20/21
2. The application being finalised at the meeting of the Working Party to be held on 1st March 2021 to include options for other sites and to be circulated to Members by 2nd March 2021 for consideration at Full Council to be held on 4th March 2021.

74/20/21 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

75/20/21 **AS REQUIRED OR IF NECESSARY.**

None.

76/20/21 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

77/20/21 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

None.

78/20/21 **PRESS AND SOCIAL MEDIA RELEASES.**

None.

79/20/21 **DATE OF NEXT MEETING**

To be confirmed.

Rising at 7:42 p.m.

Signed: _____
Chairman

Dated: _____

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Town Vision Sub Committee held at the Guildhall on Thursday 2nd December 2021 at 6.30 pm

PRESENT: Councillors: R Bickford, R Bullock, S Gillies (Chairman), M Griffiths, S Miller, J Peggs (Vice-Chairman) and D Yates.

ALSO PRESENT: Councillors B Samuels and P Samuels, S Burrows (Acting Town Clerk) and D Joyce (Administration Officer)

APOLOGIES: Councillor S Martin.

1/21/22 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

2/21/22 TO ELECT A CHAIRMAN.

It was proposed by Councillor Peggs, seconded by Councillor Bullock and **RESOLVED** to appoint Councillor Gillies as Chairman of the Town Centre Vision Sub Committee.

3/21/22 TO ELECT A VICE CHAIRMAN.

It was proposed by Councillor Gillies, seconded by Councillor Yates and **RESOLVED** to appoint Councillor Peggs as Vice Chairman of the Town Centre Vision Sub Committee.

Councillor Bickford arrived and joined the meeting.

4/21/22

TO RECEIVE AND APPROVE THE TOWN CENTRE VISION SUB COMMITTEE TERMS OF REFERENCE.

It was proposed by Councillor Gillies, seconded by Councillor Peggs and resolved to **RECOMMEND** to Full Council to be held on 2nd December 2021 to approve and adopt:

1. The Sub Committee change of name from Town Centre Vision to Town Vision to encompass Saltash as a whole and not just the Town Centre.
2. A reduction to the quorum number from 6 to 5
3. The amendments to the Sub Committee Terms of Reference vision, objectives, scope and deliverables.

DATE OF NEXT MEETING

Tuesday 14 December 2021 at 6.30 pm

Rising at: 6.37 pm

Signed: _____
Chairman

Dated: _____

WORKING TOGETHER FOR OUR COMMUNITY



Committee Members STC - Cllrs Challen, Gillies and Samuels B, vacancy. **Cornwall Council** - Cllrs Frank, Holley, Lennox-Boyd and Tamlin

Saltash Chamber of Commerce – Pete Ryland and Steve Miller **CIC** – Joanne Baskott and Jo Grail

Other attendees – Catherine Thompson Cornwall Council Community Link Officer

SALTASH TOWN TEAM MEETING MINUTES

Thursday, 18th March, 2021 6.30 pm

Meeting to be chaired by Sheila Lennox Boyd

1. Welcome to members attending – The chairman welcomed everyone to the meeting
2. Apologies – Cllr Gloria Challen, Cornwall Councillor Sam Tamlin and CIC Jo Grail
3. Matters arising from the notes of the previous meeting Tuesday 23rd February, 2021 – Note needed regarding members attending. Catherine Tate – should read Thompson.

It was agreed by those attending to put the water refill station on hold for the moment. JB has circulated information regarding the current proposal but it was felt better to be able to use a Cornwall based company to purchase the equipment from. Also, it was noted that those areas Rock and Polzeath have had them installed with no problems to report to date and well received by the community.

It was also agreed to consider this for the next phase of funding that might become available. It would also appear that although there was funding proposed at some point for SEA to get a water fountain installed, this didn't proceed for various reasons.

4. To consider a replacement member of the Town Team as Julie Rance has tendered her resignation. New Councillor Rachel Bullock has put her name forward to represent as a Town Councillor on the Group, this was agreed by those attending and everyone welcomed Rachel to the group.
5. Reports – Sound system update – BS reported that it was proving difficult to get a response from Clock work vision regarding the installation of the sound system. Various information is required in order to move forward with the possible approval for this from Cornwall Council. BS proposed that we go back to the other company who quoted to see if they could assist with the pricing on a like for like basis. BS to provide a copy of the specification they were working to. BS asked CT whether we need to get Section 106 committee to agree possible change of contractor. CT said she would check. It is proposed to hold a Town event on the 31st July so time is of the essence.

Team square proposals – Vitality funding update - Cllr Frank and Cllr Gillies are to be working up the final draft over the weekend. It was very much appreciated that admin support has been given to the small working party made up of three Vision and three Town Teams members in order to be able to progress this application. The application had been fully supported by STC at the recent Full Town Council meeting. The final application to go back to the FTC meeting on the 1st April 2021

Terms of Reference for Town Teams review – Cllr Frank very kindly shared her Zoom screen in order for us to amend the information as necessary. All the amendments were agreed and the new Terms of Reference are attached to these minutes. BS to send the amended version of this to the Town Clerk.

It was concerning that a long debate was had at the Town Centre Vision Committee regarding no-one knowing what the Town Teams current projects were. BS stated that the whole point of having the Chair of the Town Centre Sub Committee as part of this committee was for the Chair to update the Town Vision Sub committee as to proposals. SG said that she had only taken over the role very recently but would make sure that this would happen going forward. BS mentioned that historic minutes of the Town Visions Sub Committee was available for members of this committee to view on the STC website if required.

- 6. Any other business – JB reported that STC admin officer now has the updated plan for the proposed new seating in Fore Street and that this had now been sent to Cornwall Council for consideration. The position of the various new items had been discussed with Cornwall previously.**
- 7. Date of next meeting – BS to inform everyone of meeting date once the information has been received from the other contractor for the quote of the sound system**

The Chairman expressed her thanks all those attending and for their discussion and input.

It was noted that the Community Link Officer left the meetings at 7.30 pm

WORKING TOGETHER FOR OUR COMMUNITY



Committee Members STC – Cllrs Brenda Samuels, Rachel Bullock, Chair Saltash Vision.

Cornwall Council - Cllrs Frank, Worth and Lennox-Boyd

Saltash Chamber of Commerce – Peter Ryland and Steve Miller CIC – Joanne Baskott and Jo Grail

Other attendees – Catherine Thompson Cornwall Council

SALTASH TOWN TEAM MEETING NOTES

Monday 11th October, 2021 6.00 pm at Isambard House,

Saltash Station building

Attendance;

Hilary Frank CC

Brenda Samuels TC

Peter Ryland CIC

Jo Bascott CIC

Martin Worth CC

Sheila Lennox-boyd CC

Richard Bickford TC

Rachel Bullock TC

Catherine Thompson Virtually

Apologies - Sarah Gillies Town Vision Existing Chair

From previous notes it was noted that Martin Worth as a Cornwall Councillor also has in his area Latchbrook, Trematon and the new Treledan development.

It was noted that there had been problems arising at the barns which has access via the Treledan development.

Sarah Martin to step down from town teams in the November town council due to there now being only three Cornwall Councillors so it would seem appropriate to have three STC reps

Annually to look at CIC reps

Carry on with chamber members

Catherine Thompson reviewed terms of reference, now adjusted and able to go to Town Council

Update on sound system

Number 4 Fore Street plans sent to Cornwall Council Hilary Frank, Peter Ryland sent off to cheque. Triple plug has been put in for sound system, awaiting cabling for positioning for speakers from Cornwall Council. How to pay the electrician money for finance director and Catherine Thompson to ok.

Second week of November for installation,

3 connection points

1. No4
2. Outside the stage
3. Victoria gardens
- 4.

Christmas music license extended to all town council buildings

PPS Rotary Already have the license for Christmas music if necessary

Thursday 2nd December the carols

Winter wonderland

Late night shopping awaiting dates for Thursday evenings

USB stick is able to set up the music

Martin Worth to bring in the hopper bus from the villages, station building to be used Richard Bickford,

Christmas trees, Saturday 27th November- 10th December Christmas tree festival

Update town vitality received,

Still awaiting portfolio and service director decisions.

Brenda Samuels asked will we get all we applied for? - Catherine Thompson no we have no information on it,

Catherine Thompson benches update, interpretation board we have granted, £16,500 left, £7,000 the cost of one tree in fore street, due to services being underground issues with root balls, discussions held with tree wardens. Planters top to be replaced, the Brunel bench.

Benches so people can talk to each other.

Martin Worth said that if we were successful in the living street proposals this should not have any effect on the new proposed seating not to change things going forward as other plans might be some way off.

Peter Ryland, should we wait before we do anything living streets only raised due to see if there would be a budget, we all agreed that we have to get on with it.

To liase with Sinead and Richard service manager and unused money to go back in the section 106 fund

Jo to move this forward.

Second stage Sinead to progress with the other phase

Philp Desmond formal invite from the mayor to speak at full town council meeting

Awaiting update from the above living streets it needs to be dealt with in this committee for the way forward. Town vitality fund £85,000 as previously noted and awaiting decision.

Town council agreed to apply for town vitality funding then it has to go to town teams to progress the project.

Christmas Festival 4th December

Music all across Fore Street, 200 Santa's race proposed, from Victoria gardens to Fore street to the bridge opposite roundabout and back to Fore Street funded by paid to enter and will encourage the runners to keep costumes on.

1 o'clock Santa's on bikes

2 pm Santa fun run

Lights at 4.30 pm

Lantern parade at 6 o'clock,

6.15 ish Fireworks.

Geraldine lamb dancers

Santa's grotto number 8 need a Santa

Platinum parade

AONB

Date of next meeting provisional date 25th October at the station building.

COMMS Observer for loud speaker.

WORKING TOGETHER FOR OUR COMMUNITY



Saltash Town Team Meeting

Monday 25th October 2021 at the Station Building 6pm

In Attendance

Rachel Bullock TC

Sarah Gillies TC

Peter Ryland Chamber

Brenda Samuel TC / Chairman of Meeting

Jo Baskott CIC

John Penny CIC

Martin Worth CC

Hilary Frank CC

Sheila Lennox-Boyd CC

Apologies

Steve Miller Chamber

Jo Grail CIC (John Penny attended as reserve)

Catherine Thompson

We introduced John Penny CIC (Transport)

Terms of reference will be an item on town council agenda November 4th, we have forwarded our terms of reference to Sinead.

This will be the update for sound systems,

Brenda Samuels has said street works have approved, installation will be the 17th November 2021, the day before the light switch goes on. For installation they will be using of a cherry picker, with space availability done over 3 nights (this system outside in the street could be the first one in Cornwall) Saltash Town

Council are going to insure the equipment as it comes under Saltash Town Council assets. Saltash Town Council do they have a policy for use of the sound system? Yes, they have PPS

The section 106 free to local organisation we need to confirm agreements. Hilary Frank to prepare press release. Hilary Frank to leaflet drop to residents to notify the use and sound limits of the sound system.

4th November string of lights

18th November 16:30pm civic lighting ceremony

19th November chamber to do car parks redemption

2nd December winter wonderland

Jo Baskott and Sinead to apply to highways for permission for installation on street furniture

Jo Baskott update on benches has applied to highways for permission, Brenda Samuels needs to see the application forwarded to street works, Jo Baskott to sit with Sinead to make sure the application filled in together is correct.

The Brunel bench, Thrussells are awaiting the ok.

Explaining to Jo Penny the new member about what the town vitality fund is £84,000.

Sinead to consult the consultation before going public. Catherine Thompson setting up a meeting with Sinead and Steve Facer it needs to be set up before next week to set the standard terms to be agreed.

NDP it was suggested could our consultation run parallel with their consultation. Noted living streets 20 plenty, Saltash town vision to look at terms of reference to change numbers, Saltash town vision has a budget of £10,000

Date of next meeting will be: 25th November 2021 at Saltash Station Building (subject to availability)

We have photocopied relevant paperwork of the beginning of this committee for new members who were not on the committee before. Please let Brenda know if you require a copy of this

WORKING TOGETHER FOR OUR COMMUNITY



TERMS OF REFERENCE & AIMS

SALTASH TOWN TEAM COMMITTEE

The aim of the Saltash Town Team is to provide co-ordination of development activity within the town; In doing so helping to improve the economic, social and environmental revitalisation of the Town – making Saltash a better place to live, work, visit and enjoy.

- Membership** This to be reviewed on an annual basis.
- Three Saltash Town Councillors (one of which to be the Chair of Saltash Town Council Vision Committee)
 - Three Cornwall Councillors (one from each division in Saltash)
 - Two Saltash Chamber of Commerce members
 - Two members CEPL12
 - Advisory/non-voting member – STC Town Clerk and Cornwall Council Community Link Officer (when required)
- This is the current list but additional members/officers could be asked to attend if a wider range of advice on a certain project might be required
- Quorum** Meetings will be postponed if 50% or more of members indicate, prior to the meeting that they are unable to attend. If one or more of the Membership organisations is not represented, the meeting should be postponed. If voting on matters, it is up to the discretion of the Chair as to whether there is sufficient representation of the membership to progress.
- Chairmanship** To be a rolling Chairmanship except where a project is being put forward for funding, then the same Chair should be in place until the funding application(s) has been submitted.

Frequency of

Meetings	The Town Team will meet as agreed at the end of each meeting, in line with the pace of progress being made, the volume of business to be discussed and the timing of key milestones.
Venue	To be agreed at the end of the previous meeting.
Secretariat	Secretariat support for the group will be provided by a member of the group.
Reports to	Saltash Town Council as and when projects are requiring confirmation and support.

Detailed Terms of Reference and Aims of the Saltash Town Team

- 1. To bring together stakeholders, private and public sectors in the town to work in partnership and to co-ordinate their activities towards a common goal.**
- 2. To collate information to help inform decisions.**
- 3. To formulate a shared understanding for carrying out improvements for the benefit of all stakeholders. As appropriate, to identify and prioritise projects to improve the economic, social and environmental revitalisation of the Town and for its long-term benefits.**
- 4. To help co-ordinate and implement the activities of those who provide services within the town.**
- 5. To seek and/or assist with funding of initiatives for the benefit of Saltash.**
- 6. To accept and acknowledge there is a partnership, and actively strive for cohesion within all members of the team, working together for the benefits of the Saltash community.**
- 7. To offer a forum whereby community groups, residents and private sector companies can seek advice/feedback on their emerging projects within Saltash. In addition, to engage with the community for the benefit thereof.**
- 8. To provide a forum whereby Members of the group can help to ensure co-ordination between existing and emerging projects.**
- 9. To give time or resources towards identified projects, and to establish task and finish groups, as appropriate.**
- 10. To agree to use an innovative and professional approach for the benefit of Saltash.**

- 11. To work in accordance with the principles of the Neighbourhood plan, when adopted.**
- 12. The Members shall publicly support the Town Team in a positive way, and support funding applications.**
- 13. The Members shall help plan, review and refine activities based on their knowledge and expertise.**
- 14. The Members shall listen to and respect the views of other members of the Town Team.**

Post meeting Priority Order - * indicates amended wording							
	Yout h	Publi c	Insid ers	Provisio nal	Meetin g 1	Meetin g 2	2014 - 2015 Council review
Top priority							
4 Continuing existing improvement projects (free parking, extra signage, hanging baskets etc.)	Medium	High	Top	High	Top		
High Priority				Overall	Meetin g		
1 Continuing to develop a Saltash Neighbourhood Plan (for housing, jobs etc. for the next 20 years)	High	High	High	Top	High		
29 Promoting appropriate developments to waterside amenities	High	High	Medium	High			
30 Providing grants for community groups (Community Chest)	Low	Medium	High	Medium	High		
46 Funding festivals in general	Medium	Medium	High	Medium	High		
70 Promoting development of Saltash station building (including additional passenger/community facilities)	Medium	Top	High	High	High		
79 Improving play areas	High	Medium	Medium	Medium	High		
92 Developing the use of the Maurice Huggins Room within current budget*	None	Medium	High	Medium	High		
High Priority - Sub category 'To investigate options around devolution of Cornwall Council Services'							
80 Supplementing Cornwall Council's weed control	Low	Low	None	Low			
81 Additional street cleaning	Low	Medium	None	Low			
83 Providing local services where CC declines (e.g. Pillmere)	None	Low	Low	Low			
86 Investigating joint service provision with Cornwall Council for all grass cutting / weeding	Low	Medium	Low	Low			
87 Taking on green spaces and parks from Cornwall Council	Low	Low	Low	Low			
88 Taking on further public toilets from Cornwall Council	Low	High	High	Medium	Low		
89 Negotiating taking on Cornwall Council Car Parks.	None	Medium	Medium	Low			
90 Investigate taking over management of the boat-park & garages on Jubilee Green from Cornwall Council	None	Low	Low	Low			
121 Initiatives to reduce litter and dog mess in Saltash (ASBO group)							New priority
Medium Priority	Yout h	Publi c	Insid ers	Overall	Meetin g 1		
5 Supporting enhancements to the look of empty buildings in the Town Centre	Medium	High	Medium	Medium			
8 Providing bike racks and dog stakes in fore street	High	Low	Low	Medium			
13 Investigating providing more car parks / spaces	High	Low	Low	Medium			
17 Promoting digital technology in the town centre (broadband, free wi-fi etc.)	High	Low	Medium	Medium			
19 Providing further markets at top/bottom of Fore Street	Medium	Low	Medium	Medium	Medium		
20 Providing sports/recreation opportunities in Fore St (exercise equipment, rowing machines etc)	High	None	Medium	Medium			
21 Subsidising local economy initiatives (e.g. Saltash Card)	Medium	Medium	Medium	Medium			
24 Initiatives for job creation (rental support, publicity, grant support, premises location) etc.	Medium	High	Medium	Medium			
27 Tourism and publicity initiatives	Low	Low	High	Medium			
34 Funding Saltash Town Youth Council	Low	Low	Low	Low	Medium		
35 Funding Citizen's Advice Bureau activities within Saltash	Low	High	High	Medium			
36 Acquiring new space for Saltash Heritage in partnership with Heritage and Saltash CIC	None	High	High	Medium			
39 Saltash Christmas Event	High	Medium	Medium	Medium			
40 Establishing the Christmas lantern parade as an annual event	Low	Low	Medium	Low	Medium	Medium	
43 STC community events (Saltash Showcase, Beating The Bounds etc.)	None	None	Low	None			
44 Promote/fund more sports activities & festivals	Medium	Low	Low	Low	Medium	Medium	
50 Maintaining Elwell woods	Low	Medium	Low	Low			

51 Community toilet scheme	High	High	Medium	High	Medium	Medium	
53 Treeplanting/community orchard schemes	Medium	Low	Medium	Medium			
55 Expanding provision of salt bins to cover remaining key areas*	Low	Medium	None	Low	Medium		
58 Community clean-up projects	Medium	Medium	Low	Medium			
59 Other Environmental initiatives (e.g. clean air initiatives, car sharing, Recycler of the Year, Saltash shopping bag (as in Modbury) etc.	Medium	Low	Low	Low	Medium		
60 Providing additional litter bins in outer areas	Medium	Medium	Low	Medium			
68 Promoting public transport use in/to/from Saltash (other than through subsidy)	Low	Medium	Medium	Medium			
71 Promoting 'integrated transport' between bus, train, cycle ways, footpaths etc.	Low	Medium	Medium	Medium			
72 Maintaining Public Rights of Way	None	High	Medium	Medium			
74 Developing new cycling or walking opportunities	Medium	Medium	Low	Medium			
95 Working with partners who may provide additional leisure facilities	Top	Low	High	High			Medium
98 Providing further youth facilities for younger people (pre-teens)	Medium	Medium	Low	Medium	Medium		
102 Staff and councillor training	Low	None	Medium	Low			
104 Developing Guildhall as a venue (for weddings, licence etc.)	Low	Low	Medium	Low	Medium	Medium	
107 Items directly related to Quality Town Status	None	None	Medium	Low			
108 Increased STC use of social media (facebook, twitter etc)	None	None	High	Low		Medium	
111 Reintroducing STC 'Panel of Youth' or suitable alternative.	Low	Low	Medium	Low	Medium	Medium	
115 Updating and improving the STC website	None	Low	High	Low	Medium		
117 Crime reduction projects (CATS, clubs and projects etc.)	Medium	Low	Low	Low	Medium		
122 More proactively negotiate with developers over service provision							New priority

Low priorities	Youth	Public	Insiders	Overall	Meeting 1	Meeting 2	
2 Providing a 'vibrant Saltash' office (paid employee to oversee publicity, coordinate festivals, support community groups, town centre management etc). For further investigation and final decision by full council*	Medium	Medium	High	Medium	High		Low
3 Extension of the planning Conservation Area	Medium	Medium	Medium	Medium	Medium		
9 Promoting a night time economy (late night opening)	Medium	None	Low	Low			Low
10 Acquiring a building for a major town centre 'legacy project'	Low	None	Low	Low			
11 Building a town square	Medium	None	Low	Low			
12 Installing partial street coverings (canopies) for the town centre	Low	Low	Low	Low			
15 Proactive marketing to major chains to come to the town centre	High	Medium	High	High	Medium		Low
23 Proactive marketing to major business for industrial units	Low	Low	Medium	Low			Low
25 Providing advice and support for small start-up businesses.*	Medium	Medium	Medium	Medium	Medium		
26 Encouraging more shops around the town (outside Fore St)	Medium	Low	None	Low			
28 Providing a tourist information/visitor centre	Low	Low	Medium	Low			
33 Staff support for community groups (e.g. residents associations/neighbourhood watch)	Low	None	Low	Low			
37 Seed funding large-scale community projects	None	Low	Low	Low			
41 Events to commemorate centenary of the First World War / 70 years since D Day (2014)	Medium	Low	Medium	Medium	Low		
42 Support/fund a community fireworks event	Medium	None	Medium	Low			
45 Replacement & maintenance fund for festive lights	Low	Low	Low	Low			
47 Beautifying roundabouts	Low	None	Low	Low			
48 Maintaining verges on highways	Low	Medium	None	Low		Low	

49 Additional public art in the town	Medium	None	Low	Low			
52 Providing additional STC allotments	Low	Low	Low	Low			
56 Revival of gardens for allotments scheme	Low	Low	Low	Low			
57 Providing additional planting/floral areas in the town	Low	Low	None	Low			
62 Providing recycling bins (in and outside Fore St)	Medium	Low	Low	Low			
63 Providing additional benches/picnic tables in parks	Medium	Medium	None	Low			
64 Replacing and providing additional benches in and out of Fore St	Low	Low	None	Low			
69 Providing additional bus shelters	Medium	Low	Low	Low			
73 Producing further footpath / walk leaflets	Low	Low	Low	Low			
77 Increased toilet cleaning	High	Medium	Medium	Medium			
78 Acquiring / maintaining new playing fields	Medium	Low	None	Low		Low	
84 Increased emptying of litter bins	Medium	Medium	None	Low		Low	
85 Additional civil enforcement (for parking, dog mess etc)	Low	Medium	Low	Low			
93 Developing the use of the Toc H Building	Low	Low	Low	Low			
94 Providing covered area in Longstone Park	Medium	None	None	Low			
99 Expanding the range of sporting facilities in the town	Medium	Low	None	Low			
101 Restoration and protection of civic regalia	None	Low	Medium	Low			
103 Funding road safety initiatives	Low	Low	None	Low			
105 Development of Guildhall long room as an art gallery	None	Low	Low	Low			
109 Expanding town messenger (colour/pages/number of issues)	None	None	Medium	Low			
113 Improving, replacing and supplementing STC notice boards	None	Low	Low	Low			
114 Developing further public consultation on STC activities	None	Low	Medium	Low			
116 Providing CCTV	Medium	Medium	Low	Medium	Low		
118 Increased restoration of damaged gravestones at cemetery	Medium	None	None	Low			
119 Digitising cemetery records (for family history / research etc.)	Low	None	Low	Low	Low		
120 Fair-trade initiatives	Medium	Low	None	Low			

Non-priorities	Youth	Public	Insiders	Overall	Meeting 1	Meeting 2	
6 Community/subsidised paint of Fore St	Medium	Low	Medium	Medium			
7 Additional planters in Fore Street	Low	None	None	None			None
14 Investigating the widening of Fore St	Medium	None	None	Low			
16 Provision of dedicated disabled parking on Fore St (n.b. Cornwall Council responsibility)	Medium	Low	None	Low		None	
22 Additional signage for industrial estates	None	None	Low	None		None	
31 General funding to Saltash Community Interest Company (for project work / staff etc.)	None	None	None	None			
32 Funding for specific Saltash Community Interest Company projects	None	None	Low	None			
38 Providing insurance / maintenance for community projects	None	Low	None	None			
54 Providing STC dog bins	Medium	High	None	Medium	None		
65 Subsidising bus services to provide additional services/retain threatened services	Medium	Medium	None	Low			
66 Subsidising rail services to provide additional services/retain threatened services	Medium	Medium	None	Low		None	
67 Subsidising ferry services (including subsidy to Barbican Ferry)	Low	Low	None	Low		None	
75 Providing maintenance and power for new streetlighting,	Low	None	None	None		None	
76 Building / managing new STC public toilets	Medium	High	None	Medium	None		
82 Additional work to tackle potholes / uneven pavements	High	High	None	Medium	None		
91 Investigate taking over lease of boat sheds under bridge from Network Rail	None	None	Low	None			None
96 Investigating building an outdoor swimming pool	High	None	None	Low			
97 Providing a homeless shelter	High	None	None	Low			
100 Continuing refurbishment of guildhall except where there is a robust business case related to item 104.	None	Low	None	None			

106 Investigating technological solutions to display planning applications	None	None	Low	None			
110 Building email database of residents for electronic communication	None	None	None	None			
112 Holding additional 'meet the people' events (including outside Fore Street)	None	Low	None	None			